

ANNUAL FEE NOTICE

August 1, 2011

Dear Licensee:

Annual license fees are payable during the month of September each year. **PLEASE READ THE DIRECTIONS FOR COMPLETION OF THIS RENEWAL REQUEST CAREFULLY.**

This year, all appraisers must submit proof of continuing education along with payment of annual license fees. Documentation of **twenty-eight hours (28)** continuing education (**7 of which must be USPAP Update**) must accompany the fees. The twenty-eight hours (28) continuing education must have been completed between October 1, 2009 and September 30, 2011. **Also, if you are a Trainee or Mentor you must have taken the Trainee/Mentor Orientation since October 1, 2009 in order to renew your license.** Attach the Education Credit Form you received from the instructor for each course/seminar completed. **September 30 postmarks will be honored.** Please call if we can provide assistance.

ANNUAL LICENSE FEES PAYABLE DURING SEPTEMBER, 2011

_____ State Registered Real Property Appraiser Annual License Fee	\$275.00
_____ **Delinquent Charge If Not Received By September 30, 2011 (Illegal to do appraisals after this date until all fees are paid.)	\$ 50.00
_____ Late Fee After October 10, 2011	\$250.00
_____ Additional late fee after March 31, 2012 is \$50 per calendar month	

NAME (Please print) _____

LAST FOUR DIGITS OF YOUR S.S.#: _____

LICENSE/CERTIFICATION NUMBER _____

PREFERRED MAILING ADDRESS _____

RESIDENT ADDRESS _____

PHYSICAL ADDRESS FOR BUSINESS _____

BUSINESS NAME _____

TELEPHONE (work) _____ **TELEPHONE (home)** _____

E-MAIL ADDRESS: _____ **FAX#:** _____

SIGNED: _____ **DATE:** _____

LICENSE RENEWAL REQUEST WILL BE RETURNED WITHOUT THE FOLLOWING:

- * All Blanks Completed On This Form
- * Check Enclosed For Proper Fee
- * Education Documentation Enclosed